



GUIDE TO VACATING

Please take note that it is your responsibility when vacating the property to leave it clean and well presented to assist in returning your bond to you as quickly as possible.

This means that the property is to be

- cleaned thoroughly throughout.

We can recommend professional cleaners if you don't have time J & S Cleaning ph 0438 878 415

- carpets & curtains/blinds (if applicable) to be professionally steam cleaned
- **If furnished, mattresses to be steam cleaned, couches steam cleaned and any floor rugs at the property**
- If pets, spraying for fleas and other parasites (receipt to be presented)
- Plus carry out any repairs to damages not deemed as fair wear and tear.
- The yard must be mowed, edges trimmed and any garden waste removed
- Pool/Spa must be cleaned and balanced, with a balance report presented

This must be carried out PRIOR to handing back the keys on the date of vacating.

Please have receipts ready for collection at the vacate

DO NOT DISCONNECT THE POWER UNTIL AFTER THE VACATE INSPECTION PLEASE, you may need to get it re-connected if we are unable to check light bulbs and air-cons etc.

Please remember to have the following cleaned/organised:

- Stove including elements, oven, oven racks, griller, drip trays etc to be thoroughly cleaned. Range hood, including filters to be cleaned.
- Kitchen drawers and cupboards inside and out, tiles and bench tops to be thoroughly cleaned. Double check the tops of the kitchen cupboard doors.
- Light fittings and switches to be cleaned and all bulbs and fluros to be working.**
- Vertical blinds and tracks to be cleaned and all in working order. Chains and weights must also be intact. Venetian blinds to be clean and dust free. Curtains should be washed, pressed and re-hung where applicable.
- Windows inside and outside (where possible) to be cleaned, windowsills, tracks and fly wires to be cleaned.

- All walls to be sugar soaped (cleaned), cobwebs removed, outside walls should be water blasted if they have been marked by pets lying against them. Skirting boards to be wiped over and dust free.
- Fans to be cleaned top and bottom.
- Particular attention should be paid to bathrooms and toilets. Please ensure that there is no soap, hair or mildew in the soap holders, plug holes etc. Please also ensure that all mould and soap scum is removed.
- Driveways, pathways and garage floors to be swept clean and free from oil and grease stains, mould and weeds.
- Lawns (where applicable) to be mowed and edged, all fronds and cuttings to be removed from property. Garden beds to be weeded and tidy.
- All rubbish and personal effects to be removed from premises. This includes unwanted pot plants etc. Wheelie bin to be empty.
- Ensure that all reticulation is working, hoses in place etc.
- If a clothes dryer is in the property ensure that the lint filter is clean.
- If you have air-conditioning ensure that you have cleaned the filters and the grille is dust free.**
- If the property was leased to you furnished please ensure that all furniture is in same room as at the beginning of the tenancy. Check that the white goods are thoroughly cleaned and all other items wiped over where applicable.

Should you have any questions or queries, please do not hesitate to ask.

Remember:

- * Get your mail re-directed
 - * Find ALL of your sets of keys for the vacate – don't get caught having to pay for new keys etc
 - Make sure all your rent is paid to date – again for speedy return of your bond
- Try to find your copy of the condition report before the vacate inspection and do your own checks

Should you wish for Habitat Real Estate to email you photos to jog your memory – please don't hesitate to ask!